

**MINUTES OF A MEETING  
OF  
THE BOARD OF DIRECTORS OF THE PTO COUNCIL FOR  
THE SCHOOL DISTRICT OF CLAYTON**

**MAY 5, 2015**

A meeting of the Board of Directors of the PTO Council for the School District of Clayton (the "Board") was held, as scheduled pursuant to due notice, on May 5, 2015, at 5:30 PM CST at the Clayton High School Library.

The following members of the Board were present at the meeting: Sarah Melinger, Laurie Anzilotti, Chrissie Wojciechowski, Susan Kronemer, Missy McCormick, Ann Marie Piana Kerr, Jamie Marvel, Stephanie Gross, Stephanie Abbajay, Beth Stohr, Silvia Mutis, Jessica Graetz.

The following ex-officio advisors and PTO members were also present: Sharmon Wilkinson, Karen McBride, Beth Scott, Jay Epstein, Michelle Stone, Brenda Guynes Glick, Tanya Vendantham, Robin Fultz, Katie Sandquist, Celeste Gillette, Jayne Howard, Barbara Balossi, Angela Osborne, Kelly Ramen, Alison Hoette, Melissa Pillot, Laurie Creach, Caroline Early, Jamie Helmkamp, and Stefanie Litteken.

Sarah Melinger welcomed members of the Board and reviewed the agenda for the meeting, including the JumpStart.

The current PTO Council Board and ex-Officio Advisors present were introduced. All members present at the meeting introduced themselves.

**PTO Budget by Susan Kronemer**

The 2015-2016 PTO Budget was introduced and discussed. The PTO Council maintains a one (1) year budget in reserve. The 2015-2016 budgeted ending balance is \$3,104.33. Budgeted

expense items consist of the Voter Forum & Voters' Guide for the 2016 Board of Education election, accounting software cost, tax preparation, PTO insurance, and the secretary of state registration. The dues of the PTOs increase to \$500 per PTO to cover the expenses delineated. This was a planned increase published during last year's budget discussions. This due amount should remain stable for the foreseeable future.

Following discussion, Missy McCormick moved to approve the 2015-2016 PTO Council budget as presented. Jessica Graetz seconded the motion. The motion was passed unanimously.

### **PTO Officers and ex-officio Directors by Sarah Melinger**

The terms for Laurie Anzilotti and Susan Kronemer expire at the end of June 2015. Alison Hoette and Susan Kronemer are the previously nominated candidates for the 2015-2018 term. Laurie Anzilotti did not seek re-election to the District's PTO Council. The 2015-2016 slate of officers are: Sarah Melinger, co-President; Ann Marie Piana Kerr, co-President; Susan Kronemer, Vice-President; Missy McCormick, Treasurer; Chrissie Wojciechowski, Communications; Alison Hoette, Secretary.

Following discussion, motion was made by Stephanie Abbajay to approve Alison Hoette and Susan Kronemer as ex-Officio PTO Council Board members for the 2015-2018 term and to approve the slate of Officers as presented. Jessica Graetz seconded the motion. The motion was passed unanimously.

### **Comments by Dr. Sharmon Wilkinson, Superintendent of the Clayton School District**

Dr. Wilkinson discussed the Clayton School District's Strategic Plan and its Indicators. She also presented about the re-designed website, which emphasizes the District's theme of "six schools, one journey." Dr. Wilkinson emphasized that the Administration of the District is always available and receptive to parent comments and input.

### **Breakout Sessions by Position**

Smaller group sessions were then held contemporaneously. These sessions were divided by Officer positions and were designed to promote discussion among the Officer positions of the School PTOs regarding matters at issue and sharing ideas.

### **Goals for the PTO Council for 2015-2016**

The PTO Council Handbook 2015-2016 was made available to each School PTO and consisted of: By-Laws of the Clayton School District PTO Council; Governing Rules for the School PTOs; Accounting Procedures; Communications Procedures; Guidelines for Financial Assistance with School PTO Projects; and a Directory of the 2015-2016 PTO Council and School PTO Executive Boards.

General discussion was had about the potential goals for the upcoming year along with some ideas for projects. In addition, the convenience fee of 2.2% for the use of PayPal was discussed. The general agreement was that each School PTO should determine whether to pass the convenience fee to the parents or to absorb the fee.

### **Conclusion**

There being no further business, the meeting was adjourned.

Respectfully submitted,

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Ann Marie Piana Kerr, Secretary