



R.M. Captain PTO

Captain PTO Meeting Minutes

April 4, 2024

Called to order at: 7:09PM

Attendees:

Lee Johnson, Mary Kaiser, Jennifer Martin, Allyson Lavender, Jennifer Tillstrom, Mary Jane Ruff, Allie Price, Claire Higgins Siegel, Jenny Ward, Kevin Peck, Tracy Carney, Katherine Clifton, Rain Somite, Kerith Lucco, Betsy Meyland-Smith, Jamie Mangels, Laura Pierson, Rosalyn Luna

Format:

In-person

Meeting Summary

1. Urgent Business

- Vote on minutes from March's meeting (approved)

2. Principal's Report with Dr. Martin

- Solar Eclipse on April 8th
 - Will transition from Captain to Concordia starting at 1:00
 - Offering a snack for purchase as a final fundraiser for Habitat for Humanity
 - The district purchased the solar glasses for all students and staff (the glasses meet safety standards)
 - Communicate with your child's teacher if you'd like to obtain your child's glasses early if you are taking your child out of school for a viewing on your own
 - If you'd like to join your student check in at the front office and obtain a badge
- Missouri Assessment Program is the state test issued between May 1st and 14th
 - Will test 3rd-5th grades at the same time
 - Avoid medical appointments during that timeframe if possible
- Class placement announcements will be in August
 - This aligns all 3 elementary schools in terms of approach
 - Will continue with input process from parents
 - This is not a means to request a teacher!

- Please share from your perspective what is important for your child
- Please fill out one survey per each child you have at Captain
- Dr. Martin reads each and treats this as private and does not share with the staff
- Students also provide their input; each teacher asks students in the ways that are developmentally appropriate; desire for children to focus first on ideal learning partners and secondarily who friends are and we know friendships are truly important
- The approach is to start by building groups of students and the final step is to pair a teacher

3. Fundraising report

- City 2 game Friday, April 19th?
- School receives \$5 per ticket
- Auction update- raised almost \$30k

4. Treasurer's report

- The detailed March report is available on the PTO website and captures cumulative year to date activity

5. President's report

- Tonight we present the PTO officers and vote on the list in May:
 - Presidents- Allyson Lavender and Clare Higgins Siegel
 - Treasurers- Kevin Peck and Jennifer Tillstrom
 - Secretaries- Jamie Mangels and Karin Schute
 - Communications- Mary Jane Ruff and Christina Malone
 - Events and Fundraising- Katherine Clifton and Jenny Wand
- Open PTO coordinator positions needing involvement:
 - Kindergarten parent coffee on large playground
 - Captain parent only gathering in Shaw Park
 - International night
 - Pancake breakfast
 - Garden day

- Teacher appreciation curriculum night dinner
- Teacher appreciate week
- Kindergarten grade level representative
- Second grade level representative
- Fourth grade level representative
- Support staff retirement:
 - Karen Hilth- library assistant retired; will celebrate her during the end of year assembly
 - Mr. Mike- as announced has been on medical leave; he has retired; hopeful he can join the assembly
 - Mrs. Sheila- in the office has announced her retirement; a posting will be coming out for her replacement as Budget Assistant

6. Open Comments

- Teacher appreciation week plans
 - May 6th-10th
 - Theme is Captain Teachers are Best in the World- International Theme
 - Activities that we'll send out details asking for support:
 - Monday- bring a flower in alignment with the fields of Holland theme
 - Tuesday- fill the fridge for teachers (most popular items are sparkling waters, caffeinated sodas) in alignment with a catered lunch
 - Wednesday- Swedish chair massages (15 minutes for each teacher during their planning period)
 - Thursday- children will create thank you cards to accompany Mexican lunch
 - Friday- the punch board will be where we stock up \$10 gift cards for the entire staff of 63 people to win during the English tea and crumpets celebration (gift cards from Starbucks, Seoul Taco, Qdoba, Subway were very popular)
 - Proposal to hold off-cycle meeting April 11th at 8:35 in the Science Lab for the PTO to add \$630 to the teacher appreciation funds; voting by proxy to captainpto@claytonschools.net is acceptable

Meeting adjourned at 7:44 PM