



R.M. Captain PTO

**Meeting Agenda**  
**Thursday, September 4, 2025**  
**7:00 - 8:00 p.m.**  
**In Person: Captain Library & Online: Zoom**

1. Welcome / Introductions
2. Urgent Business
  - a. Approve minutes
  - b. Approve updated 2025-2026 PTO Budget
3. Principal's Update
  - a. Curriculum Night (9/11)
  - b. Teacher Wish Lists (due 9/22)
  - c. Long Range Facilities Planning (9/10, 9/21, 11/18)
  - d. Picture Day (10/3)
  - e. School Improvement Plan Goals
  - f. Birthday Book Cart
  - g. Fill out PowerSchool Forms
  - h. CharacterStrong - Sept. focus is Respect
  - i. Better Together in Head and Heart- Monthly lessons with Dr. Knight
4. Fundraising & Event Report
  - a. Parent's Night Out (9/6)
  - b. Captain Night @ City II (9/12)
  - c. International Night (9/27)
  - d. Spring Auction Early Ideas (3/7)
5. Treasurer's Report
6. President's Report
  - a. Staff Favorites
  - b. Captain Buzz Book
  - c. Friday Breakfast & Fill the Fridge
  - d. Merchandise - Waitlist and New Items
  - e. Community Teams T-Shirts (order by 9/19)
  - f. Homecoming Parade (9/27) - Float prepared by 5th grade
  - g. PTO Volunteers still needed:
    - i. Paced Representative
    - ii. Event Co-Chairs: Family Dance (October), Auction (Spring)
7. Comments/Questions

**The PTO is organized for the purpose of supporting and enhancing the education of children at Ralph M. Captain Elementary through volunteer service, fundraising and fostering relationships among members of the school community.**

8. Next meeting: *NEW DATE* Thursday, October 9
9. Adjourn

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