



R.M. Captain PTO

Captain PTO Meeting Agenda
Thursday, May 1, 2025
Online: Zoom

1. Welcome / Introductions
 - a. Called to order at 7pm
 - b. In attendance: Lisa Sell, Clare Higgins Siegel, Allie Price, Allyson Lavender, Cristina Malone, Deanna Palagallo, Eileen McGaughey, Jennifer Tilstrom, Jennifer Horst, Katherine Clifton, Kevin Peck, Mary Jane Ruff, Jamie Mangels
2. Urgent Business
 - a. Approved April minutes
 - b. Vote on 2025-2026 PTO Exec Board – all new board members approved: Co-pres- MJ Ruff, co-treasurer: nick alt, co-fundraiser: stephanie paisch, co-communications: Deanna Palagallo, co-secretary: Allie Price
3. Principal's Update
 - a. Student testing- MAP testing going on this week
 - b. Year-end thank yous
4. Fundraising & Event Report
 - a. Garden Day- last Saturday, April 26
 - b. Captain Night @ City II in Section 109 (5/4 at 4pm)
 - c. Fifth Grade Promotion (5/30)- parents and grandparents only. Goldstein's Farewell Party (6/1)- was a PTO auction item. Donated by Goldstein's
 - d. Family Picnic (5/30) at 6pm. BYO dinner, Kona Ice truck will be there
 - e. Clayton Back to School Bash (8/14)- date just announced. All clayton schools invited. At Shaw Park, food trucks
 - f. Brick engraving. Minimum is 10. Will do a poll to see if there's interest this year. \$50 for teachers, \$150 for others. Cost is \$47
5. Teacher Appreciation Week (May 5-9)
 - i. Flower Arrangement - Volunteers needed on Monday- need 6 more volunteers, every teacher will receive a bouquet of flowers
 - ii. Fill the Fridge – drop off Drink donations by Tuesday, only 2 slots left to volunteer.
 - iii. Wednesday: teachers receive 15 min massages- will transform a room to be very spa-like
 - iv. Thursday: lunch provided from Pasta House
 - v. Friday: every teacher receives a gift card to a variety of local restaurants

6. Treasurer's Report- see monthly statement online in PTO dashboard
7. President's Report
 - a. Order School Supplies by 7/1
 - b. Standing Meeting Budget Approvals
 - i. Teacher Appreciation \$600 additional
 - ii. 5th Grade Promotion \$600 additional
 - c. Budget Forum Debrief
 - i. Proposed Event Calendar
 - ii. Proposed Budget
 - d. PTO Volunteers still needed:
 - i. Grade level reps: Kindergarten, Third
 - ii. Event Co-Chairs: Auction, International Night, Pancake Breakfast, Clayton PACED rep for Captain
8. Comments/Questions
 1. Next meeting: Next school year! Thursday, September 4 at 7 pm
9. Adjourn 7:45pm

The PTO is organized for the purpose of supporting and enhancing the education of children at Ralph M. Captain Elementary through volunteer service, fundraising and fostering relationships among members of the school community.