



R.M. Captain PTO

Meeting Minutes
Thursday, October 9, 2025
7:00 - 8:00 p.m.
Online: Zoom

1. Welcome / Introductions

- a. Began at 7:02pm
- b. Attendees: Dr. Erin Knight, Mary Jane Ruff, Allie Price, Allyson Lavender, Ashley Powers, Cristina, Eileen McGaughey, Fahzeela Mohamed, Jason Growe, Jena Schaumburg, Jennifer Tillstrom, Jenny Wand, Kaci Goldinher, Karin Schute, Leo Human, Michael Viau, Stephanie Pasch, Julia Drafahl, Osamuede Osemwota

2. Leo Human and Jason Growe from the Board of Education presented news on the Long Range Facilities Plan.

- a. No decisions have been made yet.
- b. Live voicemail survey, email survey, 2 more community forums 10/21 and 11/10 at Clayton High School

Urgent Business

- c. Approve minutes – motion by Jena Schaumburg.; second by Eileen M., unanimously approved

3. Principal's Update

- a. Halloween Parade at 2:00pm
- b. Parties at 2:30pm
- c. Change this year: treats will be allowed at the party via Chartwells and PTO
- d. Teacher Wish Lists were all approved
- e. Parent Teacher Conferences are next week
- f. Character Strong for October is Responsibility
 - i. Bathroom vandalism is being discussed with students
 - ii. Issues during large group games at recess. Dr. Knight is joining recess to help navigate those big feelings. She has ordered more options for students to explore during recess such as hula hoops, gravel area with small trucks.
 - iii. Gaga Ball pit idea has been proposed to the PTO. Very positive response from those on the call.

- g. Conference Lunch on Wednesday is provided by parents.
- h. November 20 is Parent Involvement Day. Dr. Knight wants to thank all parents for their input and support of the school.

4. Fundraising & Event Report

- a. Thank you everyone for your help at International Night.
- b. Halloween Dance is Oct 25 from 5-6pm
- c. Bingo Night at Wydown
- d. NEW this year - Restaurant Give Back night at Dewey's Pizza Nov 18th
- e. Spring Auction Early Ideas (3/7)
 - i. People are encouraged to sign up to help take a role in planning the Spring Auction.

5. Treasurer's Report

- a. Raised over \$930 at Parents Night Out.
- b. \$300 towards International Night.
- c. Several different grade level field trips were paid for.
- d. Teacher Appreciation Dinner during Curriculum Night.
- e. For grade level reps, the budget includes \$170 per grade, which covers the Halloween and Valentine's Day parties.
- f. Money in the line items for Captain Cares is used to help students in need, needs are determined in connection with the counselor.
- g. There is a separate line item for staff gifts for condolences and retirements
- h. For full details, see the September 2025 Treasurer's Report, which is posted on the PTO website.
- i. PTO is working with Chartwells on what treats are approved for the Halloween parties.

6. President's Report

- a. Kaci introduced PAC-Ed.
- i. Helping families and students advocate for their child who may benefit from SSD services.
- b. T-Shirts available via Spirit Wear website.
- c. Community Team Shirts have been ordered and will be placed in backpacks before the first community team meeting.
- d. Friday Breakfast & Fill the Fridge
 - i. PTO supports a monthly breakfast and fill the fridge, which are on the first Friday of the month
- e. Merchandise - Waitlist and New Items
 - i. Check out the PTO website dashboard to order.
 - ii. If it is a hardship to purchase a shirt, email Dr. Knight or PTO Executive Board.

7. Comments/Questions

- a. Dr. Knight still has yearbooks from last year if anyone wants to purchase them

- b. Yearbooks for this year are available for purchase now, there is an early-bird price right now
- 8. Next meeting: Thursday, November 6
 - a. Zoom only meeting
- 9. Adjourn
 - a. Adjourned at 7:55pm

The PTO is organized for the purpose of supporting and enhancing the education of children at Ralph M. Captain Elementary through volunteer service, fundraising and fostering relationships among members of the school community.