

Agenda - Captain PTO Meeting - Thursday, November 16th, 7pm

1. Introductions - Attendees - Jennifer Martin, Cathy Chamberlain, Jessica Niehaus, Andrea Denny, Falcia Lewis, Suzanne Whitman, Kim Smith
2. Approval of October Minutes - motion to approve the minutes passed; Andrea and Laura recommended that parents attend the board meetings. The next one is November 29th. Andrea provided the tip that public comments occur at the start of the meeting so come prepared based on the agenda.
3. Principal's Report -
 - a. Thank you to grade level reps for Halloween parties - absence of food was fine for teachers and students.
 - b. Read ins will be held on December 20th. Times and details will vary based on grade and will be communicated.
 - c. Holiday sing is on December 19th at 2:30
 - d. Diversity in Action event was on Nov 7 at Missouri History Museum for civil rights exhibit. Docent was extremely prepared and knowledgeable.
 - e. The next DIA event is targeted for March 13th. The goal is to invite a storyteller to present to parents and students along with other community partners. Details still in the works. Looking to coordinate a book fair with I See Me at the event.
 - f. We Stories - founded to help parents talk about race in their homes. Dr. Martin shared an example of a We Stories kit. The kits contain books and resources to guide parents in discussion about differences. The kits will be available for purchase for Captain as a silent auction item at the auction. The goal is to create a library section for parents and students to check out. The minimum goal is 10. There are 12 themes to the kits.
 - g. Dr. Martin shared a slide show from Veterans Day featuring family members of Captain students.
 - h. Library renovation update - on Dec 6, a team of teachers will be visiting a group of local schools to experience their environments. The committee will meet with our development consultant and they are on track to come back to PTO with a proposal in the spring. The space for renovation is where the computer lab is currently set up.
4. Treasurer Update
 - a. Suzanne Whitman as Co-Treasurer/ Jessica Niehaus as new Secretary
 - b. Update on consolidating the line items to make accounting easier and more clear.
 - i. Wish lists will be moved up in timing so that expenses will come in the current budget year rather than carry over as they did this year
 - c. Update on developing better procedures for reimbursement, and communicating these procedures more clearly to all involved.

- d. New line items and budget requests
5. Captain Cares - Adopt-a-Family
- a. Communication will come out next week.
 - b. Laura will give Kim Falicia's
6. Upcoming Events/ Fundraising -
- a. Captain Auction and Party - December 2nd
 - i. Ken Gurney is working on a video for the auction. He took video at the PTO meeting for use in the finished product.
 - ii. Community cares paddle raise
 - b. Pancake Breakfast - no pancake breakfast will be held this year due to scheduling and lack of volunteer leadership
7. New Business - Clayton Center Scholarships
- a. A parent has asked for PTO to approve funds for a subsidy of \$50 per student for athletics through the Center of Clayton or scouts
 - b. These are activities that aren't school sponsored but include much of our population and are often conducted on school property
 - c. The purpose is to promote fellowship among students outside of school
 - d. Dr. Martin recommended to start with \$250-\$500 for this year since some sports seasons have already passed
 - e. The motion passed
8. Other new business
- A. Book fair - in past years, Barnes and Noble ordered all of the books on the wish lists. This year, they won't order all of the copies. Anything requested by the teachers can be ordered afterwards. Andrea is going to work on collecting the wish lists soon.