

Reorganization survey Results Overview

Respondents: 74 displayed, 74 total

Status: Closed

Launched Date: N/A

Closed Date: 06/22/2013

Display: Page 1

Active Report Filters: None Active.

Manage Filters: 0 filters

Share Results: Disabled

More

1. Office Hours are scheduled to be 6:30-3:30

		Response Total	Response Percent
This works for me		56	79%
This definitely does NOT work for me		1	1%
I can make it work		11	15%
Other, please specify view		3	4%
Total Respondents (skipped this question)		71	3

2. Copies will definitely be made at 7:00 am, 9:00 am, 11:00 am, 2:00 pm

		Response Total	Response Percent
I can work with this schedule		46	66%
This will NOT work for me		1	1%
I can make it work		17	24%
Other, please specify view		10	14%
Total Respondents (skipped this question)		70	4

3. Copies made by 9:00 am and 11:00 am will be delivered to departments

		Response Total	Response Percent
This works for me		44	64%
This definitely does NOT work for me		1	1%
I can make it work		15	22%
Other, please specify view		11	16%
Total Respondents (skipped this question)		69	5

4. Copiers in Room 1 will be reserved for assistants at 7 am, 9am, 11 am, and 2 pm. Copiers on the third floor and the activities office will be reserved for teachers.

		Response Total	Response Percent
This works for me		35	50%
I need to be able to access the copiers in Room 1 when the assistants are not using them		31	44%
I don't mind if the copiers in Room 1 are reserved for departmental		3	4%

assistants all day

Other, please specify	view		9	13%
			Total Respondents	70
			(skipped this question)	4

5. Copy requests should be dropped off in Room 8 and picked up there if needed before a scheduled delivery time.

			Response Total	Response Percent
This works for me			43	65%
This definitely does NOT work for me			1	2%
I can make it work			17	26%
Other, please specify	view		6	9%
			Total Respondents	66
			(skipped this question)	8

6. I would like the option of emailing copy requests to assistants

			Response Total	Response Percent
yes			60	88%
no			5	7%
Other, please specify	view		4	6%
			Total Respondents	68
			(skipped this question)	6

7. Each copier has the ability to accept copy jobs sent from your computer to the copy machine

			Response Total	Response Percent
I would use this option			39	55%
I would not use this option			5	7%
Not sure			14	20%
Only set this up on the activities and third floor copier			4	6%
Set this up on all copier in the building			13	18%
Other, please specify	view		10	14%
			Total Respondents	71
			(skipped this question)	3


8. Textbooks that are housed in the bookstore will be checked out/in through the assistants

			Response Total	Response Percent
I can work with this			59	86%
This definitely does NOT work for me			2	3%
Other, please specify	view		9	13%
			Total Respondents	69
			(skipped this question)	5

9. Textbooks will be delivered to your room upon checkout from the book store

			Response Total	Response Percent
I can work with this			56	82%
This definitely does NOT work for me			2	3%
Other, please specify	view		11	16%
			Total Respondents	68
			(skipped this question)	6

10. All textbooks fines will go through the assistant.

		Response Total	Response Percent
This works for me		64	94%
This definitely does NOT work for me		1	1%
Other, please specify view		3	4%
		Total Respondents (skipped this question)	68 6

11. Mail

		Response Total	Response Percent
I can pick up my own mail		53	76%
Our mail should be delivered to the department by an assistant		11	16%
Our department can work out a system for mail pick up		5	7%
Other, please specify view		6	9%
		Total Respondents (skipped this question)	70 4

12. Are there other areas of the departmental assistant's job that need to be discussed?

View responses to this question	view
Total Respondents (skipped this question)	32 42